



Rota for Specialist Services in 2018/19

Contacting Specialist Services

All specialist services offer advice to students via email and telephone:

| Service | Email address for students | Phone number for students |
|---------------------------|--|---------------------------|
| Sponsor Relations | sponsorship-assistant@nottingham.ac.uk | 86018 |
| Accessibility: | | |
| Academic Support | dyslexia-support@nottingham.ac.uk | 66115 15992 |
| Disability Support | disability-Support@nottingham.ac.uk | 67780 |
| Access Centre | accesscentre@nottingham.ac.uk | 67780 |
| Funding/Financial Support | financialsupport@nottingham.ac.uk | 32071 |
| Tuition Fees | tuitionfees@nottingham.ac.uk | - |
| Immigration | immigration-support@nottingham.ac.uk | 66125 |

Term-time availability (Monday 14th January to Friday 12 April 2019), Mon – Fri, 11am – 3pm, unless otherwise stated

Funding and Immigration appointments are booked at the relevant Service Centre or with the Team directly. **Accessibility and Disability** Support appointments are booked directly via the Accessibility Team.

The Sponsor Relations team are available on a drop-in basis during office hours at Cherry Tree Lodge.

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|---|--|--|--|--|--|
| Jubilee Immigration - Meeting room 31a, Student Service Centre Accessibility - A31a and 31b, Exchange Building until 14 Feb, after that date room TBC. Appts can be booked using room 31a calendar | | Immigration Appts 1–4pm Academic Support Appts | Disability Support Appts | Immigration Appts 1–4pm Academic Support Appts | |
| Cherry Tree Lodge | Immigration Drop-in 10am – 1pm Immigration Appts 1–4 pm | Immigration Drop-in 10am – 1pm Immigration Appts 1–4 pm | Immigration Drop-in 10am – 1pm Immigration Appts 1–4 pm | Immigration Drop-in 10am – 1pm Immigration Appts 1–4 pm | Immigration Drop-in 10am – 1pm Immigration Appts 1–4 pm |



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| | Funding Drop in Academic & Disability Support Appts | Academic & Disability Support Appts | Funding Drop in Academic & Disability Support Appts | Academic & Disability Support Appts | Funding Drop in Academic & Disability Support Appts |
| Uni Park East Meeting Room in Service Centre | | Funding Drop-in | | Funding Drop-in | |
| QMC Meeting Room - B03a | | Academic Support weekly Appts | | | Funding Appts 11am – 2pm Fortnightly commencing 18 th January) |
| Derby Room 201c (Consulting Room 2) for Academic Support | | Funding 15 th January only. Further sessions are subject to demand and details will be added to our webpages where relevant. | | Academic Support Appts | |
| City Room tbc | Academic Support Appts (once a month, date TBC) | | | | |
| Sutton Bonington Meeting Room – A13 and A14 The Barn and A9 Main Building | Funding Drop-in 11-2 Fortnightly commencing 21 st January | | Academic & Disability Support Appts | | |