



**Rota for Specialist Services in 2018/19**

**Contacting Specialist Services**

All specialist services offer advice to students via email and telephone:

Service	Email address for students	Phone number for students
Sponsor Relations	<a href="mailto:sponsorship-assistant@nottingham.ac.uk">sponsorship-assistant@nottingham.ac.uk</a>	86018
Accessibility:		
Academic Support	<a href="mailto:dyslexia-support@nottingham.ac.uk">dyslexia-support@nottingham.ac.uk</a>	66115
Disability Support	<a href="mailto:disability-Support@nottingham.ac.uk">disability-Support@nottingham.ac.uk</a>	67780
Access Centre	<a href="mailto:accesscentre@nottingham.ac.uk">accesscentre@nottingham.ac.uk</a>	67780
Funding/Financial Support	<a href="mailto:financialsupport@nottingham.ac.uk">financialsupport@nottingham.ac.uk</a>	32071
Tuition Fees	<a href="mailto:tuitionfees@nottingham.ac.uk">tuitionfees@nottingham.ac.uk</a>	-
Immigration	<a href="mailto:immigration-support@nottingham.ac.uk">immigration-support@nottingham.ac.uk</a>	66125

**Term-time availability (Monday 13 May to Friday 21 June 2019), Mon – Fri, 11am – 3pm, unless otherwise stated**

**Funding and Immigration** appointments are booked at the relevant Service Centre or with the Team directly.  
**Accessibility and Disability** Support appointments are booked directly via the Accessibility Team.

**The Sponsor Relations** team are available on a drop-in basis during office hours at Cherry Tree Lodge.

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Jubilee</b>  Immigration - Meeting room 31a, Student Service Centre  Accessibility - A31a and 31b, Exchange Building until 14 Feb, after that date room TBC. Appts can be booked using room 31a calendar		<b>Immigration Appts 1–4pm</b>  <b>Academic Support Appts (no appointments w/c 10 June only)</b>	<b>Disability Support Appts (no appointments w/c 10 June only)</b>	<b>Immigration Appts 1–4pm</b>	
<b>Cherry Tree Lodge</b>	<b>Immigration Drop-in 10am – 1pm</b>  <b>Immigration Appts 1–4 pm</b>	<b>Immigration Drop-in 10am – 1pm</b>  <b>Immigration Appts 1–4 pm</b>	<b>Immigration Drop-in 10am – 1pm</b>  <b>Immigration Appts 1–4 pm</b>	<b>Immigration Drop-in 10am – 1pm</b>  <b>Immigration Appts 1–4 pm</b>	<b>Immigration Drop-in 10am – 1pm</b>  <b>Immigration Appts 1–4 pm</b>



	<b>Funding Drop in</b>  <b>Academic &amp; Disability Support Appts</b> (no appointments w/c 10 June only)	<b>Academic &amp; Disability Support Appts</b> (no appointments w/c 10 June only)	<b>Funding Drop in</b>  <b>Academic &amp; Disability Support Appts</b> (no appointments w/c 10 June only)	<b>Academic &amp; Disability Support Appts</b> (no appointments w/c 10 June only)	<b>Funding Drop in</b>  <b>Academic &amp; Disability Support Appts</b> (no appointments w/c 10 June only)
<b>Uni Park East</b>  Meeting Room in Service Centre		<b>Funding Drop-in</b>		<b>Funding Drop-in</b>	
<b>QMC</b>  Meeting Room - B03a		<b>Academic Support weekly Appts</b> (no appointments w/c 10 June only)			<b>Funding Appts 11am – 2pm</b> Fortnightly commencing 24 <sup>th</sup> May)
<b>Derby</b>  Room 201c (Consulting Room 2) for Academic Support				<b>Academic Support Appts</b> (no appointments w/c 10 June only)	
<b>City</b>  Room tbc	<b>Academic Support Appts</b> (once a month, date TBC)				
<b>Sutton Bonington</b>  Meeting Room – A13 and A14 The Barn and A9 Main Building			<b>Academic &amp; Disability Support Appts</b> (no appointments w/c 10 June only)		